



STANWIX RURAL PARISH COUNCIL

Chairman: Cllr C Nicholson

Clerk: Sarah Kyle, Hill House, Walton, Brampton, CA8 2DY

Tel: 01228 231124

www.stanwixrural.co.uk

clerk@stanwixrural.co.uk

Memorial Bench Application Form

Stanwix Rural Parish Council supports the needs and principles of allowing memorial benches on its open spaces. The content of this policy will be revised as necessary to meet changing circumstances, fashion and trends. The policy will be reviewed at least every three years and proposed amendments shall be submitted to the Council for approval. This policy will be made available to the general public and all applicants for memorial benches will be issued with a copy.

The Council aims to ensure it is providing a clear, measurable and sympathetic approach to the management of requests for benches and that any bench permitted will have a common appearance, style and size and will not cause offence to others. The policy will establish responsibility for maintenance, repair and replacement.

The Policy states:

- All applications for memorial benches should be completed on the official application form (overleaf) and be signed by the applicant.
- Benches will be of the type and colour specified by the Council to be in keeping with the intended location. Only seats approved by Stanwix Rural Parish Council will be acceptable. Currently, recycled plastic benches are only permitted due to their low maintenance cost and their environmental sustainability. The benches are made from 100% recycled materials, do not deplete any natural resources, are hard wearing and are easy to clean.
- The Council will try and ensure the bench is located at the requested location, but this cannot be guaranteed and will be determined on need and availability.
- The colour and style of bench requested depends on availability from the chosen supplier.
- The Council may limit the number of memorial benches in particular areas so that they shall not detract from the prime purpose of the open space. Therefore, the size and location of the space shall limit the number permitted. The Council reserves the right to refuse applications on this basis.
- Memorial plaques fitted to benches to be a maximum size of 175mm wide x 75mm high or shall fit in the centre of the upper most lath of the back of the bench or whichever is the greater.
- No additional mementoes e.g. vases, statues, flowers, wreaths, balloons or other ornamentation etc., shall be permitted on or around the bench.
- The bench will be secured to a concreted area, under and directly in front of the bench, to allow for ease of use by the public. Ground works and ground fixing shall be undertaken by the Council. Applicants will be responsible for the cost of all necessary materials and installation costs.
- All memorial benches should be paid for by the applicant before the completion of the installation.
- The Council cannot guarantee the long-term safety or security of the bench and is not responsible for the replacement of benches resulting from damage or deterioration with age.
- The Council in line with the current maintenance regime for benches will maintain the bench. The Council accepts no replacement liability for the plaque or the bench at the end of its useful life and will dispose of any such bench. Any replacements of benches or plaques will be the responsibility of the original applicant.
- The Council reserves the right to remove any memorial benches that have been damaged and are in the view of the Council beyond economical repair.

Application Form

Completed forms to be returned to:
Stanwix Rural Parish Council
Hill House
Walton
Brampton
CA8 2DY.

Tel: 01228 231124.

Email: clerk@stanwixrural.co.uk

Name of applicant:	
Address of applicant:	
Telephone number of applicant:	
Email address of applicant:	
Bench in memorial for:	
Type of bench requested: (For an example please visit www.solwayrecycling.co.uk)	1.5m Full bench with 3 spar back with arm rests: <input type="checkbox"/> 1.5m full bench with 3 spar back: <input type="checkbox"/>
Colour of bench requested:	Blue <input type="checkbox"/> Black <input type="checkbox"/> Green <input type="checkbox"/> Brown <input type="checkbox"/>
Location for bench requested:	
Inscription to read:	

Upon receipt of the application form, the Council will assess the above and provide the applicant with a cost for the bench with plaque and a separate installation quotation.

I have read and understood all of the terms and conditions regarding memorial benches and accept them in their entirety.

Signed:

Date: